

<b>Title:</b> Leave for Voting	<b>Number:</b> 5.20-5.0309.1
<b>Approved by the Board of Governors</b> <b>Date:</b> January 27, 2009	<b>Implementation</b> <b>Date:</b> March 1, 2009
<b>History:</b> <b>Scheduled Review Date:</b> January 2012	<b>Origin:</b> Human Resources <b>Authority:</b> Election Act 1994 with Amendments

**Policy**

Every employee of the H. Lavity Stoutt Community College who is a registered voter in the Virgin Islands will be granted up to four hours paid leave to fulfill his/her civic responsibility to vote within the Territory.

Supervisors are expected to monitor this process to ensure that a skeleton staff is always present throughout the day.

Individuals requiring additional time will be dealt with on a situational basis.