



Please PRINT information clearly and to avoid delay in processing.

## H. Lavity Stoutt Community College Registry & Enrolment Management Office Admissions Form – New, Re-Admit, Transfer

Official Use Only

Student ID \_\_\_\_\_

**ENTRY SEMESTER:**     Fall (1)                           Spring (2)                           Summer (3)                          Year \_\_\_\_\_  
**CAMPUS:**                 Paraquita Bay     Virgin Gorda  
**ADMISSION TYPE:**     New     Re-Admit     Transfer  
**DEGREE:**                 Associate                 Certificate                **STATUS:**                           Part-time                           Full-time

DATE OF BIRTH          /          /           
   M                          D                          YR

PLACE OF BIRTH \_\_\_\_\_

Legal Name: \_\_\_\_\_  
  LAST NAME    FIRST NAME    MIDDLE INITIAL    MAIDEN OR OTHER NAMES

SEX:     Male                           Female                          **MARITAL STATUS:**                           Single                           Married                           Divorced

NEXT of KIN/EMERGENCY CONTACT/RELATIONSHIP:     Parents                           Legal Guardian     Other, please specify \_\_\_\_\_

Name: \_\_\_\_\_  
  LAST NAME    FIRST NAME    MIDDLE INITIAL

Address: \_\_\_\_\_

Contact Information: Phone (W/H) \_\_\_\_\_ (C) \_\_\_\_\_ email: \_\_\_\_\_

CITIZENSHIP/TUITION STATUS DETERMINATION:     Native BVI Islander     Belonger/Naturalised

Residing in BVI for less than 7 years                           Residing in BVI for more than 7 years

BVI Government Employee                           HLSCC Employee     HLSCC Employee Spouse or Dependent

Applying for Student Entry Permit (F-1 International Student)

Legal BVI Resident (Work Permit/Dependent Spouse or Parent-F-2 Student)

Are you applying for a Work Permit Y \_\_\_\_\_ N \_\_\_\_\_

Have you previously applied to H. Lavity Stoutt Community College (HLSCC)?     Yes                           No                           Accepted                           Rejected

Mailing address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Telephone/Cell: \_\_\_\_\_

Telephone/Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

**How did you select H. Lavity Stoutt Community College?**

- |  |  |
|--|--|
| <input type="checkbox"/> College Visit   | <input type="checkbox"/> High School Counselor |
| <input type="checkbox"/> BVI Tuition Assistance Programme (TAP)  | <input type="checkbox"/> Supervisor            |
| <input type="checkbox"/> College Website   | <input type="checkbox"/> HLSCC ON THE ROAD     |
| <input type="checkbox"/> Encouragement from <input type="checkbox"/> Parents <input type="checkbox"/> Friend/s | <input type="checkbox"/> Recruiting campaign   |
|  | <input type="checkbox"/> Own Initiative        |

**EDUCATIONAL INFORMATION:** (Supporting documents must also be submitted)

List all <u>post-primary</u> education that should be considered as satisfying the College's Entrance Requirements						
School	Address	Dates Attended		Type of Programme	Completed?	
		From	To		Yes	No
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>

Did you graduate from high school?                       Yes                       No                      If yes, What year? \_\_\_\_\_

If no, what was the highest level of school you attained? \_\_\_\_\_ What year? \_\_\_\_\_

**EDUCATIONAL INFORMATION:** (Supporting documents must also be submitted)

Please list the CXC General Proficiency or GCE Ordinary Level examinations you have taken.				
Examining Body (CXC, London, Cambridge)	Subject	Year	Level Attained	Grade Attained

Which of the following activities might interest you while attending the College?		
<input type="checkbox"/> Basketball	<input type="checkbox"/> Red Cross	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Bicycling	<input type="checkbox"/> Social Club	<input type="checkbox"/> Woodwind Ensemble
<input type="checkbox"/> Brass Ensemble	<input type="checkbox"/> Softball	<input type="checkbox"/> Other _____
<input type="checkbox"/> College Chorale	<input type="checkbox"/> Spanish Club	<input type="checkbox"/> Other _____
<input type="checkbox"/> Jazz Ensemble	<input type="checkbox"/> Student Government	<input type="checkbox"/> Other _____
<input type="checkbox"/> Nature Club	<input type="checkbox"/> Track and Field	<input type="checkbox"/> Other _____

**PROGRAMME FOR WHICH APPLYING:** Please indicate which Programme you wish to follow. **(Check one box only).**

**F-1 International Students can not apply for Certificate of Achievement or Enrichment programmes.**

Programme	Associate Degree	Certificate of Achievement
Applied Science in Culinary Arts	<input type="checkbox"/>	None
Automotive Engineering Technology	See General Studies	<input type="checkbox"/>
Business Administration (for Transfer)	<input type="checkbox"/>	<input type="checkbox"/>
Business Administration – Accounting Concentration	<input type="checkbox"/>	None
Business Administration – Finance Concentration	<input type="checkbox"/>	None
Business Administration – Food & Beverage Management	<input type="checkbox"/>	None
Business Administration – Hotel Management	<input type="checkbox"/>	None
Business Administration – Small Business Administration	<input type="checkbox"/>	None
Computer Studies	<input type="checkbox"/>	<input type="checkbox"/>
Construction Technology	See General Studies	<input type="checkbox"/>
Disaster Management	<input type="checkbox"/>	None
Education (Primary)	<input type="checkbox"/>	None
Electronic Engineering Technology	See General Studies	<input type="checkbox"/>
Engineering/Architectural Drawing	See General Studies	<input type="checkbox"/>
Human Services	<input type="checkbox"/>	<input type="checkbox"/>
Land Surveying	See General Studies	<input type="checkbox"/>
Marine Electrical and Mechanical Studies	See General Studies	<input type="checkbox"/>
Maritime Studies	See General Studies	<input type="checkbox"/>
Office Assistance	None	<input type="checkbox"/>
Science – General Science Concentration	<input type="checkbox"/>	None
Science – Natural Science Concentration	<input type="checkbox"/>	None
Supervisory Management	None	<input type="checkbox"/>
<b>General Studies:</b> Please place a tick ✓ to indicate your choice in the General Studies programmes.	<b>ASSOCIATE DEGREES – GENERAL STUDIES</b> <input type="checkbox"/> Automotive Engineering Technology <input type="checkbox"/> Biology <input type="checkbox"/> Biology (GCE) <input type="checkbox"/> Chemistry <input type="checkbox"/> Chemistry (GCE) <input type="checkbox"/> Construction Technology <input type="checkbox"/> Education <input type="checkbox"/> Electronic Engineering Technology <input type="checkbox"/> Engineering/Architectural Drawing <input type="checkbox"/> English <input type="checkbox"/> English (GCE) <input type="checkbox"/> History <input type="checkbox"/> History (GCE) <input type="checkbox"/> Humanities <input type="checkbox"/> Humanities (GCE) <input type="checkbox"/> Land Surveying <input type="checkbox"/> Marine Electrical & Mechanical Studies <input type="checkbox"/> Marine Studies <input type="checkbox"/> Mathematics <input type="checkbox"/> Mathematics (GCE)	
Enrichment	<input type="checkbox"/>	
Dual Enrolment	<input type="checkbox"/>	

**What is your most important reason for attending the College?** (Check one box only)

- I need the training for my present job. Please indicate job type \_\_\_\_\_
- With the additional training I would like to get a better job. Please indicate career goal \_\_\_\_\_
- I would like to work toward a college degree. Please indicate highest desired educational attainment \_\_\_\_\_
- I am generally interested in the course(s) offered. Please indicate career goal \_\_\_\_\_
- Other (specify) \_\_\_\_\_

Enclose the non-refundable Application Fee -  \$25.00 Local resident  \$20.00 Re-Admit Local student  
 \$35.00 International student  \$30.00 Re-Admit International student

(Check appropriate box and obtain receipt)

Cash  Cheque  Money Order

**Plan for payment of tuition and all fees (not already covered by a currently held scholarship or award)**

- I plan to pay all fees myself.  
 All fees will be paid by my sponsor. (Additional signature required below)

I do  do not  authorize release of my information as directory information.

**APPLICANT'S SIGNATURE:**

\_\_\_\_\_  
 (Applicant)

\_\_\_\_\_  
 (Date)

**SPONSOR'S STATEMENT**

This application is made with my consent and I undertake to provide for payment of all fees (or such fees as may not be covered by the value of an award he/she may receive) if he/she is admitted to the College.

\_\_\_\_\_  
 (Sponsor's Signature)

\_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 (Sponsor's Printed Name)

\_\_\_\_\_  
 (Sponsor's Telephone Number)

Relationship to Applicant  Parent  Guardian  Employer/Guarantor

**FOR OFFICIAL USE ONLY**

Matriculation Term: \_\_\_\_\_

Award Aspiration: \_\_\_\_\_

Programme: \_\_\_\_\_

Registrar's Signature: \_\_\_\_\_

Date Admitted: \_\_\_\_\_

APPLICATION FEE	
Date Paid	
Form of Payment	
Receipt Number	